

Peasemore Parish Council

Peasemore Parish Council Virtual Meeting Held on Wednesday 17 March 2021 7pm Hosted on Zoom

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| Present: | Cllr. D. Brady |
| Cllr. R. West (Acting Chair) | S Youldon – Clerk |
| Cllr. S. Homewood | 2 Parishioners (for first part of meeting) |
| Cllr. L. Prest | Apologies: |
| Cllr. A Foster | Cllr. C. Hooker (Downlands Ward) |

| | Action |
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| (1) Declarations of Interest: There were no declarations of interest. | |
| (2) Minutes: The January minutes were agreed and signed as an accurate record. | Resolved |
| Open Public Forum | |
| No matters raised. | |
| Matters Arising | |
| (6) Parish Land: Clerk confirmed that although not registered the Deed of Gift proved ownership for part of the land known as the D, Councillors agreed there was no need to pay £600 to register this with the Land Registry currently. Clerk confirmed that deeds were held with Gardener Leader, Newbury. Neighbouring owner expressed an interest in purchasing a small proportion adjoining their garden. Clerk to research condition of this Gift and the Councils obligations. Clerk and R West to arrange onsite meeting to clarify boundaries. Land Registry confirmed registration of the land next to and opposite the village hall, running into Mead Close. Clerk to check registration progress on the playing field with the solicitors. Clerk reported that WBC had now inspected the diseased Horse Chestnut with TPO on the D, they confirmed that removal should take place within 6 months, the stump should be ground out and a replacement must be planted. Clerk to complete application for tree works. Councillors agreed Sweet Chestnut for the replacement. Clerk to obtain stump grinding quote. | RW, SY |
| (4) Adoption of Code of Conduct, Financial Regulations & Standing Orders: Councillors agreed adoption. Clerk to organise upload to website. | Resolved SY |
| (5) Playground Update: New bin has now been installed and trees have been cut back. Clerk confirmed that Sovereign had also now carried out items raised in the report under warranty. Replacement bolt caps are being sent for Clerk to install. Clerk to investigate removal of old machinery. L Prest agreed to look for solution on the concrete blocks left under the trees. D Brady to make enquiries about sanding on climbing frame and cracks in timber of the activity trail. All agreed that the bird spikes should remain in place, these had been installed at the request of parents and were keeping the swing seats clean. It was agreed that the risk of the fine spikes on the top rail was lower than the harm caused by bird fouling on the surfaces touched by the children. Clerk to write up for records. | LP DB SY |
| (7) Settlement Boundary Consultation: Councillors questioned the rationale for the small movements in the boundaries proposed by WBC. Clerk to request further information and forward to Councillors for consideration. Consultation deadline was noted as the 21 st April. | SY |
| (8) Highways Update: Following the report to Highways about the flooding on Hailey Lane, gullies had now been dug out, Councillors were unsure if this had been completed by highways or the landowner. | Resolved |
| (9) Defibrillator Maintenance: Replacement defib pads had been ordered and installed at a cost of £105.95 plus VAT. Clerk to obtain quotes for a locked cabinet, investigate defib value, insurance status and report back at the May meeting | SY |
| (10) Pavilion Reopening & Hire Charges: Councillors agreed to hold the prices from last year. Clerk to inform L Hiscock. | Resolved SY |
| (11) Hall Reopening & Hire Charges: Councillors agreed to hold general prices from last year, with an offer to regular users to encourage them back to the hall. Users booking a block of 10 slots will receive these at the cost of 5 for the initial block booking only. Clerk to inform D Pinckney. A Foster confirmed that re-opening procedures were in place. | Resolved SY |
| (12) Funding for Replacement of Hall Windows: It was agreed that there was a large schedule of maintenance works to complete on both the hall and pavilion including hall windows, pavilion roof, and | DB |

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| <p>repainting. Schedule of works to be put together with D Pinckney and 3 quotes to be obtained. Councillors to review at the May meeting and agree order of works. Clerk confirmed that there is currently £7,781.12 ring fenced for property maintenance, and the bonus of the three covid grants to date could add some funds to this. It was agreed that further grant opportunities would be explored too.</p> <p>(13) Palmer Close Footpath: Clerk reported that SSE had now ground down the tree stumps.</p> <p>(14) SSE Update: Clerk reported that SSE are working with the local landowner's land agent to put together a contract and schedule of works for line maintenance in the parish. Councillors agreed that this was a positive step. SSE Deed of Easement for the strip on the playing field had been agreed and signed. Solicitors were still waiting for SSE reimbursement before completion. Clerk to speak to SSE contact to chase up.</p> <p>(15) Parish Meeting & AGM Dates: It was agreed that the Annual Parish Meeting and Annual General meeting would take place on the 19th May, at 7pm with AGM after. Update from BALC on the legislation changes awaited, once received Clerk to forward for a meeting format to be agreed.</p> | <p>SY</p> <p>Resolved</p> <p>SY</p> <p>Resolved SY</p> |
| <p>(16) Finance</p> | |
| <p>Balances, Invoices & Receipts: As of the 11th March Current Account Balance: £12,391.22 / Deposit Account £8,459.92</p> <p>The following payments had been made since the January meeting:</p> <p>29/01 Castle Water DD Village Hall £5.00 29/01 Castle Water DD Pavilion £5.00 02/02 S Youldon wages 09/11 to 31/01 BACS £302.40 15/02 HMRC Q3 PAYE BACS £75.60 15/02 S Pusey Village Hall Drain Work BACS £40.00 01/03 Castle Water DD Village Hall £5.00 01/03 Castle Water DD Pavilion £5.00 08/03 Glasdon Bin for Playground BACS £143.90 (inc £23.98 VAT) 08/03 The Good Exchange – payment for the platform use outstanding from January 2020 £65.54 (inc £10.92 VAT) 11/03 SSE Village Hall Electric £527.67 11/03 SSE Pavilion Electric £66.08</p> <p>The following payments had been received since the January meeting:</p> <p>26/01 Members Bid payment for Christmas Tree £65.00 30/01 VAT repayment £974.39 09/02 WBC Second Covid Support Grant for the Village Hall period 02/12 to 15/02 including £4,000 one off payment – total £7,378.00 05/03 WBC Third Covid Support Grant for the Village Hall period 16/02 to 31/03 £2,096 08/03 Interest in deposit account £0.17</p> <p>Mandate Changes: A Foster confirmed that mandate changes were in progress, form with R West to sign and pass to Clerk to signature and return.</p> <p>Internal Audit: Councillors agreed to approach previous internal auditor initially to ask if he would be willing to complete the audit again this April. A Foster to make enquiries.</p> <p>Internal Control: Signing of the internal control procedures to be completed with Clerk by R West and A Foster prior to the May meeting. Clerk to set up.</p> | <p>RW SY AF</p> <p>RW, AF, SY</p> |
| <p>(17) Planning Applications</p> | |
| <p>It was stated for the record the PC response on:</p> <ul style="list-style-type: none"> ▪ 21/00161/FULD Land at Mell Green – Section 73 variation of conditions. PC responded with objections. <p>The WBC responses on the following applications were stated for the record:</p> <ul style="list-style-type: none"> ▪ 20/00091/HOUSE Walnut Tree Cottage, RG20 7JJ - proposed erection of garage. Granted ▪ 20/02793/HOUSE Bushey Leaze, Hill Green RG20 8RB - Proposed part demolition of storage buildings and replacement with new carport. Granted. | <p>Resolved</p> |

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| <ul style="list-style-type: none"> ▪ 20/02685/FUL Princes Farm, RG20 7JQ - Section 73 variation of conditions - moving the approved building 2.5m to protect tree roots. Granted. ▪ 20/02359/FULD Land at Mell Green - Section of 73 removal or variation of conditions on application 19/00086/FULD. Granted. | |
| Reports | |
| (18) Peasemore Committee: Nothing to report at this time | |
| (19) Neighbourhood Watch report: To follow | |
| Correspondence & Matters for Future Agendas | |
| <p>Correspondence: Clerk reported that BALC is currently promoting free training to Councillors and officers. RAF Welford MOD Police had been in touch regarding local patrols – details published on notice board, Councillors asked if they would be interested in organising community education events. Clerk to ask. Note from SSE received in relation to electricity rates, agreed A Foster and Clerk would investigate available tariffs.</p> <p>Connecting Communities Berkshire Membership (CCB): Councillors agreed that this organisation provided valuable support, in particular to the village hall. All agreed to join as members for the cost of £35 as discussed in the January budget. Clerk to organise.</p> <p>Deer Numbers: Concern raised again about deer and muntjac numbers in the parish. L Prest agreed to discuss with local landowners.</p> | <p style="text-align: right;">SY</p> <p style="text-align: right;">AF, SY</p> <p style="text-align: right;">SY</p> <p style="text-align: right;">LP</p> |

Meeting Closed at 8.50pm

**Next Meeting: Wednesday 19th May 2021 –
Annual Parish Meeting at 7pm followed by Annual General Meeting**

Signed: *S Youldon* – Clerk, 19th March 2021

DRAFT